

TSCP Training Offer 1st April 2019 to 31st March 2020.

Welcome to Tameside Safeguarding Children Partnership (TSCP) training offer for 2019-20.

Training courses on TSCP's training programme are provided free of charge to professionals or volunteers from statutory organisations or services in Tameside, or professionals or volunteers from the community, voluntary or faith communities in Tameside, whose work brings them into contact with children and their families.

Charges will apply to private sector organisations or services and profit making organisations. For the details of these charges or contributions please visit: -

<https://www.tamesidesafeguardingchildren.org.uk/professionals/multiagencytraining.aspx>

Charges will also be applied for non-attendance at courses without due notice (a minimum of 5 working days), any exceptions to this to be discussed with the TSCP Administrator. For further details of our charging policy please visit: -

<https://www.tamesidesafeguardingchildren.org.uk/professionals/safeguardingtrainingpolicy.aspx>

Please note that learners are required to attend face to face courses for the full duration of the course, i.e. the times as stipulated for each course on the '**Training Schedule 2019-20**' and attend at the venue in time for the start of the course. Failing to adhere to these requirements could result in the learner **not** receiving an attendance certificate or, in the event of not turning up on time, not being able to receive the training.

Our courses will continue to be categorised as follows: -

Introductory Course:

Introductory courses are aimed at anyone who works with children and/or their families in Tameside.

There is only one introductory course on the 2019-20 training programme, which is '**Working Together to Safeguard Children – Foundation Course**' this is a blended learning course, that is to say in order for learners to attend the face-to-face one day aspect of the course, they need to have successfully undertaken the **level 1 e-learning module, 'Safeguarding Children'**. The module includes a concluding examination to test knowledge,

which learners have to pass before acquiring a ‘**certificate of completion**’. The ‘**certificate of completion**’ will be required as evidence of successful completion of the module as part of the application process for the face-to-face course. Applicants who are unable to furnish the certificate will not be able to attend the course. (For further information on e-learning please see relevant section in this offer on page 4).

There are six introductory courses on offer, please see separate ‘**Training Schedule 2019/20**’, visit:

https://www.tamesidesafeguardingchildren.org.uk/resources/training/TSCP_training_schedule_2019-2020.pdf

Themed Courses:

These courses provide a fuller understanding of particular themes or issues relevant to safeguarding children and are aimed at those who work regularly with children, young people and adults who are parents or carers.

All themed courses require that applicants have completed the ‘**Introductory Course**’ outlined earlier within this offer (please see page 1), or prior to the 1st April 2017 have completed the previous level 2 courses, ‘Working Together to Safeguard Children’, ‘Refresher Training in Child Protection’ or pertinent level 2, 3 or 4 courses in Tameside within the last three years. (Two years if you hold a designated or named post)

Please see separate ‘**Training Schedule 2019/20**’ for details of the ‘Themed Courses’ on offer, visit:

https://www.tamesidesafeguardingchildren.org.uk/resources/training/TSCP_training_schedule_2019-2020.pdf

Special Interest Courses:

Special interest courses are designed for those who have specific responsibilities for safeguarding children. The courses are tailored to look at a particular issue or safeguarding role in much more detail than that offered in a themed course. The topic may often involve complex and/or serious cases of child abuse or be targeting managers.

All special interest courses require that applicants have completed the **'Introductory Course'** outlined earlier within this offer (please see page 1), or prior to the 1st April 2017 have completed the previous level 2 courses, 'Working Together to Safeguard Children', 'Refresher Training in Child Protection' or pertinent level 2, 3 or 4 courses in Tameside within the last three years (Two years if you hold a designated or named post).

Please see separate **'Training Schedule 2019/20'** for details of the 'Special Interest Courses' on offer, visit:

https://www.tamesidesafeguardingchildren.org.uk/resources/training/TSCP_training_schedule_2019-2020.pdf

Half day courses:

These courses are designed to raise awareness on specific topics or themes relating to the safeguarding of children and **do not require any prior learning** (Please note that this does not apply to the **'Safer Recruitment Refresher', 'Professional Challenge' and CEOP 'Thinkuknow' introduction course** half day courses, where the prior learning outlined above is required).

The following half day courses are included in the offer: -

- Family Common Assessment Framework Training.
- Safeguarding Practice Updates.

For further details of the 'Half Day Courses' on offer please see **'Training Schedule 2019/20'**, visit:

https://www.tamesidesafeguardingchildren.org.uk/resources/training/TSCP_training_schedule_2019-2020.pdf

The content of all courses under the training offer including learning aims and outcomes can be viewed by scrolling to the relevant course and clicking either, **'View Course Details'** or, **'Book Now'**. If you click, **'Book Now'**, there is no requirement to complete the booking

process if having viewed the content a potential applicant considers the course isn't suitable for them to attend.

E-learning:

Tameside Safeguarding Children Partnership (TSCP) are continuing to work with the Local Authority in relation to the implementation of an e-learning programme '**Me Learning**' who are facilitating access to a learning platform providing a selection of e-learning content across different subject areas to the 'Association of Greater Manchester Authorities' (AGMA).

The 'Learning Improvement and Activity Sub- Group of the previous Local Safeguarding Board arrangements authorised the purchase of a limited number of licenses, which were made available to partner agencies.

The arrangement will continue to be monitored under the current Safeguarding Partnership Arrangements. Currently licenses are provided to facilitate access to the blended **Introductory Course; Safeguarding Children – Level 1 e-learning module**, which is **mandatory**, followed by the face-to-face one day course; **Working Together to Safeguard Children – Foundation Course**.

Licenses are also provided to consolidate learning and improvement associated with topics, which are consistent with strategic priorities of the safeguarding partnership, which are: -

- **Domestic Abuse.**
- **Child Sexual Exploitation.**
- **Neglect.**
- **Early Help – Common Assessment Framework.**

Therefore, it is **recommended** that Multi-Agency applicants intending to attend the face to face training courses associated with these priorities should firstly undertake the relevant e-learning course. **Please note** however that for these courses prior e-learning **is not mandatory**, applicants can book onto and attend the relevant face to face course **without** having completed associated e-learning.

It is **not possible** for Multi-Agency representatives to apply for and undertake stand-alone e-learning modules or courses. Licenses for e-learning will only be granted for the associated 'face-to-face' training as described within the previous paragraphs of this section.

Once a license has been allocated in accordance with the parameters outlined, users **must** complete the relevant course in a timely manner prior the face-to-face course the e-learning is intended to consolidate. User activity will be monitored and prolonged periods of inactivity or misuse could result in accounts being closed down and charges applied in accordance with TSCP's charging policy.

The issue of e-learning licenses is facilitated via the electronic booking process for relevant face-to-face courses, within which the '**Mandatory**' or '**Recommended**' requirement will be made clear. Any further enquiries related to e-learning should be directed to TSCP Administrator, Christine Bryan, via email: christine.bryan@tameside.gov.uk

Voice of the Child Training:

TSCP have been working in collaboration with Tameside's Youth Council, TMBC Youth Service, Tameside College and Clarendon Sixth Form College on the development of a 'Voice of the Child Event'. This has resulted in a representative group of young people from Tameside teaching Multi-Agency professionals what is meant by talking to, listening to and engaging with what children and young people have to say about the service they receive. Thus enabling professionals to use what they learn to change and develop their working practice.

Following the Young People successfully launching 'Voice of the Child Strategy' in March 2018 and two subsequent training events during 2018 and 2019; TSCP are pleased to state that further events planned and delivered by the young people will continue and are now a feature of the 2019/20 programme of training. Please see 'Training Schedule 2019/20 for further details.

Electronic booking system for face-to-face courses.

There is an expectation for professionals and volunteers in Tameside wishing to access Multi-Agency training to create, manage and take responsibility for their own 'learning account', which will facilitate electronic booking of places and store individual learning history. This will include amending their account in the event that individual details change; name, job role, email address, change of manager etc.

In order to assist with creation and management of learning accounts, we have developed a 'Booking training through TSCP' document, which may be found at: -

https://www.tamesidesafeguardingchildren.org.uk/resources/training/booking_training_through_tscp.pdf

The requirement for an applicant to complete an online pre-course evaluation questionnaire as part of the application process will continue. Whilst the Partnership stands by the principle that managers should authorise staff training, we have had to concede that the practical difficulties this has caused for a small minority has meant the process cannot be maintained. Consequently, the system has been changed and now once an applicant has completed the course booking process an email will automatically be generated and will be sent to 'notify' their manager of the booking. If the manager considers that it is not appropriate for the member of staff to attend the course or event they should advise the applicant to cancel the booking via their individual TSCP learner account. The 'notification email' will draw the manager's attention to **TSCP's charging policy** requiring five working days' notice of cancellations, which they should be mindful of before arriving at a decision.

The email address for notifications to learners and managers from TSCP's website will be, TSCPTraining@tameside.gov.uk.

In the event applicants are unable to attend a course they should not send another member of their team or service to attend the course on their behalf. The original applicant should cancel their original booking and advise the intended replacement to book onto the course via their own individual learning account. Representatives who attend courses on behalf of colleagues having not followed this process will experience difficulty in accessing 'attendance certificates' as they are part of the electronic booking process, please see final paragraph of this section.

Applicants cancelling bookings in the above circumstances should also take account of the charging policy, which will be applied to cancellations that do not adhere to a minimum of 5 working days' notice.

In addition to short hard copy 'end of course' evaluation at training venues, it will be necessary for attendees to complete an end of course evaluation online within one week of attendance on the course. Completion of the online evaluation will facilitate the issue on an attendance certificate electronically, which the learner will be able to store electronically and print off if necessary.

Impact Evaluation.

TSCP is committed to a robust and efficient 'Learning and Improvement Framework', part of which measures the impact of learning acquired as a result of undertaking learning activity outlined in this offer.

Therefore, applicants who apply to undertake courses do so in the explicit expectation that they sign up to a process involving contribution to an impact evaluation process approximately three months post the learning activity.

The process is designed to capture the extent acquired learning has influenced professional practice and therefore impacted on outcomes for children and young people and their families. It may involve prioritising for contribution to administered survey questions or focus groups.

Training venues.

The following venues will normally be used to host our training courses: -

1. Hyde Town Hall
Corporation Street
Hyde
Tameside
SK14 1AL

Training rooms normally utilised are, The Newton Suite, The Rutherford Suite and Hyde Main Hall. There is no onsite parking but there are a variety of Local Authority and Private Car Parks nearby. Hyde Bus and Railway Stations are also situated nearby.

2. Denton Festival Hall

Peel Street

Denton

Tameside

M34 3JY

Training rooms normally utilised are Rooms 6 and 7, the main Festival Hall and occasionally, the Pennine Suite. There is no onsite parking but a Local Authority Car Park is situated at the rear on Queen Street. There is no Bus or Railway Stations located nearby but there are a variety of Bus transport links into the Town.

3. Stalybridge Civic Hall

Trinity Street

Stalybridge

Tameside

SK15 2BN

The training room normally utilised is the District Assembly Room and occasionally, Rooms 3 and 4. There is limited free onsite parking and a small Local Authority Car Park situated nearby. Stalybridge Bus and Railway Stations are also situated nearby.

4. Highfield Pavilion, within Stamford Park

Astley Road,

Stalybridge

Tameside

SK15 1NJ

Access to this venue is via Stamford Park's side entrance on Astley Road. Limited free parking is available on the left side of Astley Road travelling from the direction of Stamford Street. The free parking is limited to four hours only. Limited parking on the other side of the road where there are no parking restrictions is free all day and there is limited unrestricted parking available in a number of streets off Astley Road. There are also Local Authority Car Parks nearby, one near the main entrance to Tameside

General Hospital on Darnton Road and one near the boating lake in Stamford Park just off Darnton Road. Both are approximately a quarter of a mile from the venue. Stalybridge Bus and Railway Stations are also situated nearby.

Courses relating to youth emotional wellbeing and mental health.

Keen to be a Youth Mental Health First Aider?

Tameside, Oldham and Glossop Mind have been funded to deliver Youth Mental Health First Aid courses. This is an internationally recognised course designed specifically for those people that teach, work, live with or care for young people aged 8 to 18 years.

You will learn how to:

- Provide information, tools and techniques to promote a young person's mental and emotional wellbeing.
- Support a young person who might be experiencing mental and emotional distress.

The Youth MHFA course is split into four manageable chunks. These are:

- What is mental health?
- Depression and anxiety.
- Suicide and psychosis.
- Self-harm and eating disorders.

Within each section there is clear focus on the issues faced by young people, including bullying/cyber bullying and substance misuse. The course also teaches the importance of promoting wellbeing and protective factors.

The course is free for workers in the **Tameside and Glossop** areas and is relevant for people who teach, work, live with and care for 8 to 18 year olds. This is a fantastic opportunity for Tameside and Glossop workers as this course normally costs up to £300 per person.

If you'd like to sign up you will have to complete 5 online modules (30 mins) with

www.e-lfh.org.uk before applying.

Please visit <https://www.togmind.org/services/youth-mental-health-first-aid> for more information on the modules and the application process.

Please note this is separate and different to TSCP course booking process.

Queries and further enquiry.

Any queries regarding the training offer should be directed to: -

- 1) Andy McLean
Training Organiser
Tameside Safeguarding Children Partnership
Tel: 0161 342 3891
Email: andrew.mclean@tameside.gov.uk

- 2) Christine Bryan
TSCP Administrator
Tameside Safeguarding Children Partnership
Tel: 0161 342 4204
Email: christine.bryan@tameside.gov.uk